

Client Data

Charged with: _____
Current Court date: _____ Type of Hearing? (Pretrial/Arraignment, Trial...): _____
Which Court is the ticket to be heard in (City/County and District/Circuit)?: _____

Name: _____ Date: _____
DOB: _____
SSN: _____
Driver's License # and State of Issuance _____

Address (Where you can receive mail):

Address (Where you can be served a subpoena):

Email address: _____

Phone Numbers: _____ - Home
_____ - Cell
_____ - Work
_____ - Other

Education completed:

Name of Employer: _____
Name of Position/Job: _____
How long have you worked there? _____
Supervisor's name? _____ Phone: _____

If military, what branch do you serve? _____
Where are you stationed? _____
Who is your immediate commanding officer? _____
Has the military taken any actions with regards to your charges or have they expressed to you that they plan to take action? _____

Important Family Members:

Name: _____ Phone No.: _____
Relationship: _____

Name: _____ Phone No.: _____
Relationship: _____

Name: _____ Phone No.: _____
Relationship: _____

Children:

How many? _____

Names and Ages: _____

Live with you?: _____

Pay Court ordered Child Support?: _____

Criminal History (Please list any and all past charges you can remember, where they occurred, and what year approximately – even cases as a juvenile!):

Traffic History (Please list any and all previous traffic cases that you can remember, where they occurred, and approximately when):

Current Issue:

Charged with: _____

In What City or County?: _____

Co-defendants (People arrested at the same time as you for the same crime):

Potential Witnesses and their CONTACT INFORMATION (People who can testify for you and what they can say):

FOR TRAFFIC CASES:

(For traffic cases) Conditions of stop:

Weather: _____

Time: _____

Speed said verbally: _____ Speed written on ticket: _____

Number of people in the car and if any were children: _____

Rental car? _____

Amount of traffic (Light, Moderate, Heavy): _____

Were you passing a vehicle? _____

Officer in uniform: _____

Any weaving/tailgating/passing/aggressive driving that the officer will report?:

Any problems with the police officer?: _____

What did you tell the officer? _____

Have you attended Driving School in the last 5 years? _____

Have you obtained a copy of your Driving Record from the state that issued your Driver's license for this case already? _____

Have you held a driver's license in your current state longer than 2 years? _____

Did you transfer your license from a previous state? _____ If so, when? _____

Defenses you think may be possible (Ex: Alibi, Bad search, Defective Speedometer, etc.):

How did you hear about our firm? _____

If Internet, do you recall if it was (please circle): Lawyers.com, MartindaleHubbell.com, Avvo.com, or Findlaw.com?